

PROMOTION CEREMONY

Promotion Ceremony Honoring Sample Honoree

Major Sample Honoree · ARMY
Saturday, September 12, 2026
Post Chapel

OFFICIAL PARTY

Presiding Official
Narrator
Chaplain

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Narrator
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ORDER OF SERVICE

- 5:45 PM

Prelude and Seating of Guests

Guests are seated; ushers assist reserved sections.
- 6:00 PM

Arrival of the Official Party

The Official Party enters and takes positions.
- 6:03 PM

Presentation of the Colors

The color guard presents the national and organizational colors.
- 6:08 PM

National Anthem

The National Anthem is performed or played.
- 6:12 PM

Invocation

An invocation or opening prayer may be offered.
- 6:16 PM

Welcome and Opening Remarks

The host or presiding official welcomes guests and opens the promotion ceremony.
- 6:22 PM

Reading of the Promotion Orders

The promotion order is read aloud.
- 6:28 PM

Pinning of the Rank Insignia

The new rank insignia is pinned—often by a spouse or family member and the presiding official or sponsor.
- 6:37 PM

Reaffirmation of the Oath of Office

The promotee reaffirms the oath of office.
- 6:42 PM

Remarks by the Promotee

The newly promoted service member may offer brief remarks.
- 6:52 PM

Congratulatory Presentations

Brief certificates, unit gifts, or congratulations may be presented.
- 7:00 PM

Service Song

A service song may be performed as selected by the hosts.
- 7:06 PM

Retiring of the Colors

The color guard retires (retrieves) the colors to close the formal ceremony.
- 7:12 PM

Receiving Line / Reception

Guests may form a receiving line, then proceed to the reception or are dismissed.

REMARKS

Guest Speaker — Congratulatory Remarks

ABOUT THE HONOREE

Sample Honoree advances from Captain to Major. Placeholder biography for the marketing preview — company command and staff tours leading to this pin-on.